

Villa Psaign Youth Activity Centre

Buskett Road I/o Dingli Tel (+356) 21455981 M (+356) 79455981



Preamble

The Villa Psaign Youth Activity Centre is suitable for live-ins, exchanges, seminars, meetings and workshops.

Facilities

- Maximum Capacity – thirty (30) people
- Thirty (30) beds distributed in two dormitories
- Four (4) bedrooms with a wheelchair accessible bathroom
- Two (2) separate double bed rooms
- Three (3) common showers and sanitary facilities
- Self-catering kitchen
- Dining room
- Common room equipped with TV and Wi-Fi
- Nissan Hut Activity Room
- Large surrounding grounds for outdoor activities

Youth organizations registered with Aġenzija Żgħażaġh will benefit from discounted fees as shown below:

Day Activities	Standard Fees	Registered Organization
Use of Activity Areas only	€50 per day	€30 per day
Use of Activity Areas and self-catering kitchen	€70 per day	€50 per day
Sleepover Activities		
Accommodation + use of activity areas + self-catering kitchen(s)	€10 per person per night	€7 per person per night
Youth Exchanges / Hosting foreign groups		
Linen provided for foreign participants	€15 per person per night	€10 per person per night

Kindly include the Aġenzija Żgħażaġh registration number in the Booking form to benefit from the discounted rates.

For bookings, changes to bookings and information please contact:

Aġenzija Żgħażaġh

Administration Section – 22586700 or by e-mail agenzia.zghazagh@gov.mt

Terms and Conditions

Ref: _____

Logistical arrangements

1. The person signing this contract will communicate with the Activity Centre Coordinator to settle check-in and check-out times.
2. A deposit of €50 payable by cheque addressed to Agenzija Żgħażaġh will be charged with each booking.
3. This deposit will confirm the booking and a payment voucher for the deposit will be issued by the Activity Centre Coordinator. The deposit will only be refunded on check-out and the signing of the payment voucher by both parties signifying that premises were left in good condition. The deposit can be delivered by hand or by post to the Activity Centre Coordinator on the address above.
4. For day activities, a deposit of €15 will be charged with each booking. The same procedure as in paragraph 3 applies.
5. The deposit will be retained if the booking is cancelled **15 working days or less** from the check-in date booked.
6. Settlement in full of accommodation fees **must** be paid on check-out by cash or by cheque addressed to Agenzija Żgħażaġh and handed to the Activity Centre Coordinator who will issue a receipt. Credit card payments and part-payments will not be accepted.
7. Arrangements for allocation of rooms can be discussed with the Activity Centre Coordinator upon check-in.
8. The Activity Centre Coordinator and the group leader will oversee the premises on the first and the last day of the activity. Any damages which exceed the amount of deposit caused by the group, organization, entity or individual concerned must be paid to the Activity Centre Coordinator **before** check-out.
9. Agenzija Żgħażaġh reserves the right to refuse or cancel any bookings. In the event of upcoming local and/or national elections, no bookings will be permitted. Organizations will be informed of such decisions accordingly.

Code of conduct

10. Groups and/or organisations' leaders **must ensure** that minors staying at the centre or participating in any event have the prior **written consent** of their parents/legal guardians.
11. Groups and/or organisations' leaders **must ensure appropriate behaviour** from all participants at all times. Agenzija Zghazagh has no legal responsibility for the activity or behaviour of any organisation, group or individual using the activity centre.
12. Agenzija Zghazagh cannot be held responsible for the **theft and/or loss** of personal property.
13. The premises are to be left clean and in order at all times. No pets are allowed on premises.
14. Participants using the kitchen must be competent in food preparation and hygiene.
15. It is prohibited to leave any indoor furniture in the yards.
16. Alcohol and smoking are strictly prohibited on the premises.

Provision of supplies for participants

17. Blankets and quilts are provided by the Activity Centre. Bed sheets are provided only for foreign participants not residing in Malta & Gozo.
18. For hygienic purposes, towels are NOT provided.
19. A First Aid Kit is available in the Youth Activity Centre.

Other notes

20. Organizations are to inform Agenzija Zghazagh administration and/or Activity Centre Coordinators if any prominent people will be attending the activities organised during their stay at the Activity Centre.
21. Agenzija Zghazagh conducts annual health and safety assessments to ensure that premises are safe for accomodation. In the event of any accidents occurring due to negligence or disregard of health and safety notices, the leader/s concerned will be held personally responsible.
22. The activity centre is fitted with a close circuit camera and the Activity Centre Coordinator has the right to view the recordings of all activities at all times.

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23. Aġenzija Żgħażaġh reserves the right to amend and/or include additional terms and conditions. In such an event, Aġenzija Żgħażaġh will inform the organisation, group or individual concerned in advance of the proposed activity.

The above terms and conditions must be signed by the leader or person responsible for the group, organisation or entity prior to check in.

I _____ I.D./Passport No : _____ hereby declare that I agree and will abide by the stated terms and conditions.

Signature

Date

aġenzija
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